

(Part A) Application for an existing licence to be converted to a premises licence under the Licensing Act 2003 and (Part B) application to vary the premises licence simultaneously

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
You may wish to keep a copy of the completed form for your records.

I/We THE DAMERHAM VILLAGE HALL MANAGEMENT COMMITTEE

apply to convert an existing licence to a premises licence under Schedule 8 to the Licensing Act 2003 for the premises described in Part A1 below

Part A1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description			
DAMERHAM VILLAGE HALL, EAST END, DAMERHAM			
Post town	FORDINGBRIDGE	Post code	SP6 3HD

Telephone number of premises (if any)	01725 - 518856.
Non-domestic rateable value of premises	£ 7,700

Part A2 - Applicant Details

Please state the capacity in which you are applying to convert your existing licence

- | | | |
|---|--------------------------|-----------------------------|
| | Please tick | |
| a) An individual or individuals | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual | | |
| i. as a limited company | <input type="checkbox"/> | please complete section (B) |
| ii. as a partnership | <input type="checkbox"/> | please complete section (B) |
| iii. as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| iv. other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |
| c) a recognised club | <input type="checkbox"/> | please complete section (B) |

- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

(A) INDIVIDUAL APPLICANTS (fill in as applicable) *N/A.*

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over					<input type="checkbox"/> Please tick yes
Current postal address if different from premises address					
Post Town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (IF APPLICABLE)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over					<input type="checkbox"/> Please tick yes
Current postal address if different from premises address					
Post Town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), please give the name and address of each party concerned.

Name	DAMERHAM VILLAGE HALL MANAGEMENT COMMITTEE
Address	DAMERHAM VILLAGE HALL DAMERHAM, FORDINGBRIDGE, SP6 3HD
Registered number (where applicable)	CHARITY NUMBER 301798.
Description of applicant (for example, partnership, company, unincorporated association etc.)	TRUSTEES OF THE DAMERHAM VILLAGE HALL % HON. SEC. RICHARD ANTHONY LEWIS
Telephone number (if any)	01725-518512
E-mail address (optional)	HampshireLewis@witsend42.freemove.co.uk.

Part A3 - Operating Schedule

General description of premises (please read guidance note 1)

THE VILLAGE HALL WAS COMPLETED IN 1996 OF BRICK UNDER A TILED ROOF. IT IS LOCATED ON APPROX. 3/8 ACRE SITE BETWEEN THE ALLEN RIVER AND WEST PARK LANE AND IS SURROUNDED BY LAWNS. ITS OWN CAR PARK OCCUPIES THE NORTH SIDE OF THE SITE.

If 5,000 or more people attend the premises at any one time, please state the number

N/A.

What existing licensable activities are authorised by your existing licence(s)?

Provision of regulated entertainment

Please tick Yes

- a) plays
- b) films
- c) indoor sporting events
- d) boxing or wrestling entertainment
- e) live music
- f) recorded music
- g) performances of dance
- h) anything of a similar description to that falling within (e), (f) or (g)

Provision of entertainment facilities for:

- i) making music
- j) dancing
- h) entertainment of a similar description to that falling within (i) or (j)

Provision of late night refreshment

Sale by retail of alcohol

- a) for consumption on the premises
- b) for consumption off the premises

Please state who you wish to be specified to be the premises supervisor under the new licence

Name

JASON SIMS

Address

62. WEST PARK LANE,
DAMERHAM,
FORDINGBRIDGE, SP6 3TB.

Personal Licence number, if known,

State any limitations on the hours during which you are permitted by your licence(s) or any additional authorities to conduct licensable activities, including the sale of alcohol.

1. PUBLIC ENTERTAINMENT LICENCE! (01 APRIL 2005
31 MARCH 2006.)
MON-SAT 0900 TO 2400, JAN-DEC.
MAX CAPACITY = 400.
2. SALE OF ALCOHOL IS BASED ON OCCASIONAL LICENCES OBTAINED AS REQUIRED.
GENERALLY MON-SAT, 1400 - 23³⁰ (EXCEPT
NEW YEAR'S
EVE.)
3. THEATRE LICENCE - OCCASIONAL LICENCE.

Describe the conditions subject to which your existing licence(s) has/have been granted (please read guidance note 2):

a) General - all four licensing objectives (b,c,d,e)

SKE ALSO - ENCLOSED DOCUMENT

LIMIT ON NUMBER OF PERSONS TO BE ADMITTED
(INCLUDING PERFORMERS, PRESENTERS, EMPLOYEES and
CUSTOMERS) OF:

MAIN HALL	360
FUNCTION ROOM	40
TOTAL	400.

b) The prevention of crime and disorder

NO ADDITIONAL CONDITIONS BEYOND THE
STANDARD CONDITIONS ISSUED BY NFDC AND
TITLED NFDC CORE LICENCE CONDITIONS.

c) Public safety

NO ADDITIONAL CONDITIONS BEYOND THE
STANDARD CONDITIONS ISSUED BY NFDC and
TITLED NFDC CORE LICENCE CONDITIONS.

d) The prevention of public nuisance

NO ADDITIONAL CONDITIONS BEYOND THE
STANDARD CONDITIONS ISSUED BY NFDC and
TITLED NFDC CORE LICENCE CONDITIONS

e) The protection of children from harm

NO ADDITIONAL CONDITIONS BEYOND THE
STANDARD CONDITIONS ISSUED BY NFDC and
TITLED NFDC CORE LICENCE CONDITIONS.

- I have made or enclosed payment of the fee
- I have enclosed my existing licence(s) or a certified copy of each licence
- I have enclosed a plan of the premises
- I have sent copies of this application to the chief officer of police (please read guidance note 3)
- I have enclosed the consent form completed by the proposed premises supervisor, if relevant
- I have enclosed the consent of the justices' licence holder to my application, if relevant
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part A4 – Signatures (please read guidance note 4)

Signature of applicant or applicant's solicitor or other duly authorised agent (please read guidance note 5). If signing on behalf of the applicant please state in what capacity.

Signature Richard Lewis
 Date 30th June 2005
 Capacity Hon. Sec

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 6). If signing on behalf of the applicant please state in what capacity.

Signature _____
 Date _____
 Capacity _____

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 7) <u>RICHARD LEWIS,</u> <u>"NOTSHELL", HIGH STREET,</u> <u>DAMERHAM.</u>	
Post town <u>SP6 3EU</u>	Post code <u>FORDINGBRIDGE</u>
Telephone number <u>01725-518512</u>	
E-mail address (optional) <u>HampshireLewis@witsend42.freemove.co.uk.</u>	

IF YOU WISH TO APPLY SIMULTANEOUSLY FOR A VARIATION OF THE PREMISES LICENCE IF IT IS CONVERTED FROM YOUR EXISTING LICENCE(S) UNDER SECTION 34 OR 37 OF THE LICENSING ACT 2003, NOW COMPLETE PART B OF THIS FORM.

IF YOU DO NOT WISH TO APPLY SIMULTANEOUSLY FOR A VARIATION OF THE PREMISES LICENCE IF IT IS CONVERTED FROM YOUR EXISTING LICENCE(S), YOU SHOULD LEAVE PART B BLANK.

PART B - Application to vary a premises licence under the Licensing Act 2003

~~We~~ DAMERHAM VILLAGE HALL being the proposed premises licence holder of an
[Insert name of applicant]
existing licence to be converted under the terms of Schedule 8 to the Licensing Act
2003 apply to vary it under section 34/section 37 of the Licensing Act 2003 (delete as
applicable) for the premises described in Part A above.

Part B1 - Variation

Do you want the proposed variation to have effect from the second appointed day? Please tick Y

If not when do you want the variation to take effect from

Day	Month	Year
		N/A

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

N/A

Please describe briefly the nature of the proposed variation. (Please read guidance note 8)

1) WE WISH TO EXTEND OUR ^{the required entertainment provided} PUBLIC ENTERTAINMENT LICENCE TO INCLUDE SUNDAYS, OTHER CONDITIONS SAME

2) WE WISH TO REPLACE THE OCCASIONAL LICENCES FOR THE SALE OF ALCOHOL, AND FOR DRAMA EVENTS WITH THEIR INCLUSION IN THE PREMISES LICENCE.

3) WE WISH TO ADD OTHER EVENTS TO THE PREMISES LICENCE.

Existing days
The hours to ~~include~~
be varied to include
Sale of alcohol

Part B2 - Operating Schedule

Please complete those parts of the operating schedule which would be subject to change if this application to vary were successful.

What licensable activities do you now intend to conduct on the premises and/or at what varied times do you intend to conduct them ?

(please see section 1 of the Licensing Act 2003 and Schedule 1 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick Y Yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of entertainment facilities:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Sale by retail of alcohol (if ticking yes, fill in box M)

~~Please complete Part B2 on this form~~

A

Plays Standard days and timings (please read guidance note 8)			Will the performance of a play take place indoors or outdoors or both – please tick [Y] (please read guidance note 9)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	
Mon	1200	2000	Please give further details here (please read guidance note 10) THE ONLY RECENT INSTANCE OF PERFORMANCES HAVE BEEN A TRAVELLING GROUP PLAYING TO LOCAL SCHOOL CHILDREN - HENCE THE EARLY START.	Both	
Tue	1200	2000			
Wed	1200	2230	State any seasonal variations for performing plays (please read guidance note 11) CURRENTLY PLAYS ARE MORE LIKELY DURING TERM TIME. WE HAVE NO LOCAL AMATEUR DRAMATIC GROUP.		
Thur	1200	2230			
Fri	1200	2230	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 12) POSSIBLY DURING THE PANTIMINE SEASON A MONDAY OR TUESDAY PERFORMANCE MIGHT CONTINUE TO 2230.		
Sat	1200	2230			
Sun	N/A	N/A			

B

Premises Standard days and timings (please read guidance note 8)			Will the exhibition of films take place indoors or outdoors or both – please tick [Y](please read guidance note 9)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	1800	2230	<p>Please give further details here (please read guidance note 10)</p> <p>I WOULD EXPECT ANY FILM PERFORMANCE TO HAVE AMPLIFIED MUSIC, BUT DO NOT ANTICIPATE MORE THAN ONE SHOW PER MONTH.</p> <p>State any seasonal variations for the exhibition of films (please read guidance note 11)</p> <p>WE HAVE NO HISTORY OF DISPLAYING FILM ALTHOUGH THERE IS A TRAVELLING ORGANISATION WHICH VISITS FORDINGBRIDGE</p> <p>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 12)</p> <p>IT'S POSSIBLE THAT THERE MIGHT BE A ONE-OFF REQUIREMENT FOR A FILM SHOW ON A SUNDAY.</p>	Both	<input type="checkbox"/>
Tue	1800	2230			
Wed	1800	2230			
Thur	1800	2230			
Fri	1800	2230			
Sat	1800	2230			
Sun	N/A	N/A			

C

Indoor sporting events Standard days and timings (please read guidance note 8)			Please give further details (please read guidance note 10)
Day	Start	Finish	
Mon	1200	2000	<p>THE NEAREST EVENT IN THE RECENT PAST WAS A RACE EVENING. MORE LIKELY IS A SCHOOL-BASED EVENT. BADMINTON IS PLAYED ONCE PER WEEK.</p> <p>State any seasonal variations for indoor sporting events (please read guidance note 11)</p> <p>LESS LIKELY DURING SCHOOL HOLIDAYS. BADMINTON IS SEASONAL.</p> <p>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 12)</p> <p>THE LATER FINISHES ON FRIDAY and SATURDAY ARE INTENDED TO CATER FOR ANY ADULT SPORTING EVENTS SUCH AS POOL TOURNAMENTS, BADMINTON MATCHES.</p>
Tue	1200	2000	
Wed	1200	2000	
Thur	1200	2000	
Fri	1200	2230	
Sat	1200	2230	
Sun	N/A	N/A	

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 8)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick [Y](please read guidance note 9)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	
Mon	N/A	N/A	Please give further details here (please read guidance note 10) WE HAVE HAD NO HISTORY OF SUCH EVENTS.	Both	
Tue	N/A	N/A			
Wed	N/A	N/A		State any seasonal variations for boxing or wrestling entertainment (please read guidance note 11) LIKELY TO BE A ONE OFF EVENT.	
Thur	N/A	N/A			
Fri					
Sat	1800	2230		Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 12) ON A ONE-OFF BASIS PERHAPS EXTENDED TO 2359.	
Sun	1800	2230			
	N/A	N/A			

E

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place indoors or outdoors or both – please tick [Y](please read guidance note 9)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	
Mon	1400	2330	Please give further details here (please read guidance note 10) WHILE EVENTS GENERALLY TAKE PLACE AT WEEKENDS, THEY COULD OCCUR ON OTHER DAYS ALSO. AMPLIFIED MUSIC.	Both	
Tue	1400	2330			
Wed	1400	2330		State any seasonal variations for the performance of live music (please read guidance note 11) A YEAR ROUND ACTIVITY WITH A LULL DURING SCHOOL HOLIDAYS.	
Thur	1400	2330			
Fri	1400	2330			
Sat	1200	2330		Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 12) NEW YEAR'S EVE - EXTEND TO 0030. OTHER VILLAGE CELEBRATIONS ALSO, MAXIMUM OF THREE PER YEAR.	
Sun	1200	2330			

F

Recorded music Standard days and timings (please read guidance note 8)			Will the playing of recorded music take place indoors or outdoors or both – please tick [Y] (please read guidance note 9)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	
Mon	1400	2330	<p>Please give further details here (please read guidance note 10)</p> <p>WHILE EVENTS GENERALLY TAKE PLACE AT WEEKENDS, THEY COULD OCCUR ON OTHER DAYS TOO. AMPLIFIED MUSIC</p> <p>State any seasonal variations for playing recorded music (please read guidance note 11)</p> <p>ALL YEAR ROUND.</p> <p>SCHOOL DISCOS GENERALLY TERM TIME.</p> <p>Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 12)</p> <p>NEW YEAR'S EVE – EXTEND TO 0030.</p> <p>OTHER VILLAGE CELEBRATIONS ALSO.</p> <p>MAXIMUM THREE PER YEAR</p>	Both	
Tue	1400	2330			
Wed	1400	2330			
Thur	1400	2330			
Fri	1400	2330			
Sat	1200	2330			
Sun	1200	2330			

G

Performances of dance Standard days and timings (please read guidance note 8)			Will the performance of dance take place indoors or outdoors or both – please tick [Y] (please read guidance note 9)	Indoors	
Day	Start	Finish		Outdoors	
Mon	1400	2230	<p>Please give further details here (please read guidance note 10)</p> <p>WE HAVE LITTLE HISTORY OF DANCE EXCEPT MAYPOLE DANCING BY SCHOOL CHILDREN'</p> <p>State any seasonal variations for the performance of dance (please read guidance note 11)</p> <p>NOT KNOWN.</p> <p>Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list (please read guidance note 12)</p> <p>NOT KNOWN.</p>	Both	<input checked="" type="checkbox"/>
Tue	1400	2230			
Wed	1400	2230			
Thur	1400	2230			
Fri	1400	2230			
Sat	1400	2230			
Sun	1400	2230			

H

/thing of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing	
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick [Y] (please read guidance note 9)	Indoors
				Outdoors
Mon	1200	1800	Please give further details here (please read guidance note 10)	Both <input checked="" type="checkbox"/>
Tue	1200	1800		
Wed	1200	1800		
Thur	1200	1800	State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 11)	
Fri	1200	1800		
Sat	1200	2000	Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 12)	
Sun	N/A	N/A		

MINI FAIR WITH SIDESHOWS AND MUSIC.
QUIZ NIGHT.

MUSIC WOULD BE AMPLIFIED

SPRING/SUMMER/AUTUMN ACTIVITY

POSSIBLE EXTENSION FOR SPECIFIC VILLAGE CELEBRATION.

STATE TO MR LEWIS RE H.
NOT TO BE LICENSED AS MINI FAIR
IS NOT A LICENSEABLE ACTIVITY.

Mowen 15/9/05

Provision of facilities for making music Standard days and timings (please read guidance note 8)			Please give a description of the facilities for making music you will be providing		
			SCHOOL CHILDREN ORIENTED EVENTS.		
			Will the facilities for making music be indoors or outdoors or both – please tick [Y] (please read guidance note 9)		Indoors <input checked="" type="checkbox"/>
					Outdoors <input type="checkbox"/>
					Both <input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 10)		
Mon	1200	2000	BOTH ACOUSTIC AND AMPLIFIED MUSIC POSSIBLE		
Tue	1200	2000			
Wed	1200	2000	State any seasonal variations for the provision of facilities for making music (please read guidance note 11) HOLIDAY ACTIVITY (WE HAVE NO LOCAL BANDS.)		
Thur	1200	2000			
Fri	1200	2000	Non standard timings. Where you intend to use the premises for provision of facilities for making music entertainment at different times to those listed in the column on the left, please list (please read guidance note 12) NONE ANTICIPATED.		
Sat	1200	2000			
Sun	N/A	N/A			

Provision of facilities for dancing Standard days and timings (please read guidance note 8)			Will the facilities for dancing be indoors or outdoors or both – please tick [Y] (see guidance note 9)		Indoors <input checked="" type="checkbox"/>
					Outdoors <input type="checkbox"/>
					Both <input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 10)		
Mon	1400	2000	WE HAVE NO RECENT HISTORY OF TEA DANCES BUT BALLROOM DANCING IS MAKING A REVIVAL...		
Tue	1400	2000			
Wed.	1200	2000	State any seasonal variations for providing dancing facilities (please read guidance note 11) NOT KNOWN.		
Thur	1200	2000			
Fri	1200	2000	Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list (please read guidance note 12) NONE ANTICIPATED.		
Sat	1200	2000			
Sun	N/A	N/A			

Provision of facilities for entertainment of a similar description to that falling within I or J Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment facility you will be providing		
Day	Start	Finish	Will the entertainment facility be indoors or outdoors or both – please tick [Y] (please read guidance note 9)	Indoor	
				Outdoor	
Mon			Please give further details here (please read guidance note 10)	Both	
Tue					
Wed					
Thur				State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within I or J (please read guidance note 11)	
Fri					
Sat				Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within I or J at different times to those listed in the column on the left, please list (please read guidance note 12)	
Sun					

L

Late night refreshment Standard days and timings (please read guidance note 8)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick [Y] (please read guidance note 9)		Indoors	
Day	Start	Finish		Outdoors		
				Both		
Mon			Please give further details here (please read guidance note 10)			
Tue						
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 11)			
Thur						
Fri			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 12)			
Sat						
Sun						

M

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption (Please tick box Y) (please read guidance note 13)	On the premises	<input checked="" type="checkbox"/>
Day	Start	Finish		Off the premises	<input type="checkbox"/>
Mon	1200	2330	State any seasonal variations for the supply of alcohol (please read guidance note 11) MOST EVENTS INVOLVING THE SUPPLY OF ALCOHOL TAKE PLACE AT THE WEEKENDS. HOWEVER WE HAVE APPLIED FOR COVER FOR OTHER DAYS BECAUSE THEY'LL CROP UP FROM TIME TO TIME. Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 12) NEW YEAR'S EVE: EXTEND TO 00.30 POSSIBLE OTHER FESTIVE OR VILLAGE EVENTS: EXTEND TO 00:30. MAXIMUM OF THREE PER YEAR.	Both	<input type="checkbox"/>
Tue	1200	2330			
Wed	1200	2330			
Thur	1200	2330			
Fri	1200	2330			
Sat	1200	2330			
Sun	1200	2230			

IN ALL CASES PLEASE COMPLETE BOXES N, O, P and Q below

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 14)

WE HAVE NO PLANS FOR SUCH EVENTS.

O

Hours premises are open to the public Standard days and timings (please read guidance note 8)			State any seasonal variations (please read guidance note 11)
Day	Start	Finish	
Mon	1000	2330	<p>THE HALL IS CLOSED WHEN NOT IN USE BY ONE OF ITS SOCIETIES, FUND RAISERS, THE LOCAL SCHOOL OR FOR AN EVENT. DAMERHAM IS A SOCIALLY ACTIVE VILLAGE AND THE HALL IS WELL USED BY VILLAGERS AND IN ADDITION IS HIRED OUT FOR WEDDINGS.</p> <p>Non standard timings. Where you intend to use the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 12)</p> <p>ON SPECIFIC VILLAGE CELEBRATIONS OR AT NEW YEAR THE OPENING HOURS WOULD EXTEND, ON A MAXIMUM OF THREE TIMES PER YEAR</p>
Tue	1000	2330	
Wed	1000	2330	
Thur	1000	2330	
Fri	1000	2330	
Sat	0900	2330	
Sun	0900	2330	

P

Please identify any of the conditions, terms or restrictions currently imposed on the converted licence which you believe could be removed as a consequence of the proposed variation you are seeking

WE ARE PROPOSING EXTENDING PUBLIC ENTERTAINMENT TO INCLUDE SUNDAYS, (ALBET WITH THE SAME NUMBERS OF PARTICIPANTS.)

WE ARE PROPOSING TO ESTABLISH A WIDE RANGE OF DAYS/TIMES FOR MATTERS CURRENTLY ADDRESSED USING OCCASIONAL LICENCES.

SEE ALSO: OPERATING SCHEDULE ENCLOSED.

Q Please describe any additional steps that you intend to take in order to promote the four licensing objectives if the proposed variation is granted:

a) General – all four licensing objectives (b, c, d, e) (please read guidance note 15)

THE MODERN VILLAGE HALL IS EQUIPPED WITH APPROPRIATE SAFETY FEATURES, A BAR SERVERY REMOVED FROM THE MAIN CIRCULATORY AREAS AND SIGNED TO HIGHLIGHT DRINK SALES FOR ADULTS OVER 18 YEARS ONLY. EVENT STAFF ARE EXPERIENCED, BAR STAFF ARE WELL TRAINED AND OUR RECORD IS OF MINIMAL INCIDENTS OF DISORDER OR PUBLIC SAFETY CONCERNS.

b) The prevention of crime and disorder

MOST VILLAGE EVENTS ARE NON-TICKET DAYTIME GATHERINGS WITHOUT ALCOHOL OR EVENING EVENTS WITH ALCOHOL FOR WHICH TICKETS ARE REQUIRED. WE EMPLOY EXPERIENCED BAR STAFF WHO CHECK THE AGES OF CUSTOMERS WHERE THERE IS DOUBT THAT THEY ARE 18. REGULAR CHECKS ARE MADE OF THE PREMISES TO PREVENT USE OF DRUGS. DUTY MANAGER WILL LOG ON AT EACH EVENT.

c) Public safety

THERE ARE FIVE EXTERNAL EMERGENCY EXITS EACH EQUIPPED WITH EMERGENCY LIGHTING BOTH INSIDE AND OUTSIDE. THE HALL'S CAPACITY OF 400 CAN BE SERVICED BY THESE EXITS, AND THESE ARE CHECKED PRIOR TO AN EVENT. FIRE EQUIPMENT IS MAINTAINED REGULARLY.

d) The prevention of public nuisance

WE CLEAR THE IMMEDIATE VICINITY OF THE HALL AFTER AN EVENT, TO MAINTAIN A CLEAN ENVIRONMENT. WE ARE CONSCIOUS OF THE NEED TO MONITOR NOISE LEVELS AND WE WILL REMIND OUR PATRONS TO LEAVE QUIETLY. SPEAKERS WILL NOT BE POSITIONED OUTSIDE, FOR EVENING EVENTS.

e) The protection of children from harm

ACTIVITIES INVOLVING CHILDREN FROM THE VILLAGE SCHOOL ARE ALWAYS SUPERVISED BY SCHOOL STAFF. VILLAGE EVENTS FOR CHILDREN (WILDLIFE DAY, APPLE DAY) ARE SUPERVISED APPROPRIATELY AND KEPT DISTANT FROM THE BAR AREA - IF PRESENT AT ALL.

Part B3 – Premises Supervisor

Full name of proposed designated premises supervisor

JASON SIMS

Address of proposed designated premises supervisor

62, WEST PARK LANE,
DAMERHAM,
FORDWIGBRIDGE SP6 3HB

Personal licence number of proposed designated premises supervisor, if any, and issuing authority of the personal licence, if applicable

Please tick ✓ Yes

- I enclose the consent form completed by the proposed premises supervisor
- I will give a copy of Part B3 of this application to the chief officer of police (section 37 of the Licensing Act 2003)
- I have sent copies of this application to vary (except Part B3) to responsible authorities and others where applicable (section 34 of the Licensing Act 2003)
- I understand that I must now advertise my application to vary (section 34 of the Licensing Act 2003)
- I understand that if I do not comply with the above requirements my application will be rejected

Part B4 – Signatures (please read guidance note 16)

Signature of applicant (the proposed current premises licence holder) or applicant's solicitor or other duly authorised agent. (See guidance note 17) If signing on behalf of the applicant please state in what capacity.

Signature Richard Lewis

Date 30th June 2005

Capacity Hon. Sec. Damersham Village Hall Committee

Where the premises licence is jointly held signature of 2nd applicant (the proposed current premises licence holder) or 2nd applicant's solicitor or other authorised agent. (please read guidance note 18) If signing on behalf of the applicant please state in what capacity.

Signature _____

Date _____

Capacity _____

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 19)	
RICHARD LEWIS NUTSHELL, HIGH STREET, DAMERSHAM.	
Post town	Post code
FORDINGBRIDGE	SP6 3EU.

Notes for Guidance

PART A

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which would be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you provide a place for consumption of these off-supplies you must include a description of where the place is and its proximity to the premises.
2. Where the conditions to which your existing licence(s) is granted do not relate solely to any one of the four licensing objectives, please describe such conditions in the general box.
3. The law requires you to send a mandatory copy of this application to the chief officer of police for that area at the same time as sending to the relevant licensing authority.
4. The application form must be signed.

5. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
6. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
7. This is the address we shall use to correspond with you about this application.

PART B

This application cannot be used to vary the licence to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act.

8. Please give timings in 24 hour clock and only give details for days of the week when you intend the premises to be used for the activity.
9. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
10. Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
11. For example (but not exclusively), where the activity will occur on additional days during the summer.
12. For example (but not exclusively), where you wish the activity to go on longer on a particular day i.e. Christmas Eve.
13. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
14. Please give information about anything to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gambling machines.
15. Please list here steps you will take to promote all four licensing objectives together.
16. The application form must be signed.
17. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
18. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
19. This is the address which we shall use to correspond with you about this application.

Form of consent given by the person who holds the existing licence

I/We, RICHARD ANTHONY LEWIS....., [insert full name(s) of existing licence holder(s)] being the holder(s) of an existing licence/existing licences PUBLIC ENTERTAINMENT.....
LICENCE, FOR THE PERIOD 01 APRIL 2005,
NEW FOREST DISTRICT COUNCIL [insert name of licence(s), the date of grant of the licence(s) and by whom the grant(s) was/were made] hereby consent(s) to the application by DAMERHAM VILLAGE HALL MANAGEMENT COMMITTEE [insert full name or names of applicant] under paragraph 2 of Schedule 8 to the Licensing Act 2003 for the grant of a new licence under paragraph 4 of that Schedule to succeed the said existing licence(s) held by me in respect of DAMERHAM VILLAGE HALL, DAMERHAM, HAMPSHIRE..... [insert name and address of premises].
SP6 3HD

Signed Richard Lewis

Dated 19th July 2005.

Form of consent given by the person whom the applicant wishes to be the premises supervisor

I, JASON DAVID SIMS
[insert first names and surname of prospective premises supervisor]

hereby consents to being named as the premises supervisor in a new licence granted under paragraph 4 of Schedule 8 to the Licensing Act 2003 to

RICHARD ANTHONY LEWIS, ACTING FOR
DAMERHAM VILLAGE HALL COMMITTEE

[insert full name of applicant]

~~in respect of the application to convert an existing justices' licence held by the applicant /~~ where the holder of the licence has consented to the application being made by the applicant

[delete as applicable]

for

THE DAMERHAM VILLAGE HALL, DAMERHAM,

[insert name and address of existing licensed premises]

HAMPSHIRE.

if that application is successful.

Signed

J. Sims

Dated

02/07/05

**LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) 1982
(AS AMENDED)
ANNUAL INDOOR PUBLIC ENTERTAINMENT LICENCE**

NUMBER 189

The New Forest District Council of Appletree Court, Lyndhurst, Hampshire as the Licensing Authority under Section 1 of the Act DO HEREBY RENEW the annual licence, as detailed below, until the same shall be sooner revoked, subject to the terms and conditions set out in the regulations made by the Council, as amended or supplemented by the special conditions set out in the schedule hereto:

Name of person to whom the licence is granted: Mr R A Lewis

To keep and use the premises situate and known as: Damerham Village Hall
Damerham
Fordingbridge
Hampshire

Period for which the licence is granted: **Starting:** 01 April 2005
Expiring: 31 March 2006

SCHEDULE

1. Permitted Hours

For the permitted hours there shall be substituted the following:-

Days	From (Hrs)	To (Hrs)	Period
Monday to Saturday	0900	2400	January to December

Certified a true and complete
copy of the original

19 JUL 2005

NFDC Licensing Services



Disability Helpline
01425 656096

Minicom/Text: 023 8028 5416

2. Numbers Admitted:

To include performers, presenters, employees and customers

The number of persons admitted at any entertainment shall not exceed:

Area or Room	Maximum Numbers	
	Seated	Dancing
Main Hall		360
Function Room		40

Total Capacity **400**

3. Additional Conditions:

These conditions are in addition to the Standard Conditions and are contained in the attached Schedule:

None

Date issued: 8 March, 2005

A.R.

Annie Righton
Assistant Director (Environmental Health)

(L:/Letters/PubEnt/Licences/Indoor Annual Lic renew)

Damerham Village Hall Operating Schedule

July 2005

Contents:

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1. Introduction. 3
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3. General Comments. 4
4. The Prevention of Crime and Disorder. 4
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7. Protection of Children from Harm. 5

1. Introduction.

The Damerham Village Hall is a charitable community hall run by a management committee representing the various village organizations that use it and members of the public elected at the Annual General Meeting. These individuals act as Trustees for the Charity.

The hall is hired by a range of local voluntary organizations, private individuals (particularly for wedding celebrations) and statutory organizations such as the Parish and District Councils. A written hiring agreement is signed by users and in the booking process their attention is drawn to the health and safety and licensing conditions they have agreed to undertake.

The hall is maintained by a caretaker and he is responsible for taking bookings so that any changes needed in the hiring agreement are readily identified to the management committee.

Typical non licensable activities include meetings of the WI, the Horticultural Society, Parish Council, Tea and Chat and Flower Arranging groups, badminton evenings and on school days, children's sporting activities.

Licensable activities include music concerts and discos, dances, quizzes, a variety of fundraising events, horticultural shows, wildlife displays, apple day and performances by touring theatre groups, as well as children's parties and nursery groups, weddings and private parties.

As our hall serves the community's needs it is difficult to predict which activities will take place and when they'll be required. For that reason we have opted for activities such as film and dance, boxing and indoor sports although we have had no recent experience of these, in order to anticipate future requirements. For example a mobile cinema now visits the area on a monthly basis. In order to potentially make use of this facility we have indicated a range of days and times beyond the one evening per month we could expect to use it, to provide the necessary flexibility within the hall programme.

This approach has been adopted throughout. We certainly do not expect to operate an alcohol licence on every evening of the week but need to be covered for the odd event which takes place outside of the weekend.

2. Licensing Objectives.

We have taken account of the Licensing Objectives in the following paragraphs.

a) Prevention of Crime and Disorder,

b) Public Safety

c) Prevention of Public Nuisance

d) Protection of Children from Harm.

3. General Comments.

The Management Committee will endeavour to provide premises that are safe for public use. We shall require all hirers (including ourselves when we use the hall for a fundraising function) to comply with the conditions of the hiring agreement. The Caretaker shall draw the hirer's attention to these conditions and acquaint them with the location and use of the hall's emergency equipment, evacuation procedure and "In case of fire" instructions.

The hall has a contractual arrangement with a local company to the effect that it has exclusive rights to serve alcohol on the premises in return for a share of the profits of those functions run on behalf of the Village Hall. The company is operated by a Personal Licence holder who shall be our Designated Premises Supervisor, and who is well aware of the need to avoid drunken behaviour and the creation of public nuisance.

4. The Prevention of Crime and Disorder.

If alcohol is to be served, the Caretaker shall remind the hirers of the need to avoid the creation of public nuisance or disorderly or drunken behaviour. We shall maintain a log and the duty manager shall "sign on" so that it is clear who is in charge. The bar is signed to the effect that only those over 18 can purchase alcohol and staff is trained to uphold that law and to ensure that drink is not served if an individual is drunk.

5. Public Safety.

We shall

- Provide hirers with a copy of the Operating Schedule and Licensing Conditions which shall include maximum capacities.
- Carry out a Fire Safety Risk Assessment annually and record the results.
- Carry out a General Risk Assessment of the premises every two years and record the results.
- Provide premises that are safe and free from fire hazards.
- Continue to provide all statutory fire precautions, emergency lighting and exit signs as advised by the fire authority and keep them in good working order. We have provided notices explaining the actions to be taken in case of fire or other emergencies in the entrance hall and we shall extend this to each meeting room.
- Continue to maintain additional emergency exit lights on the exterior of the hall and to provide a first aid kit.
- Keep a safety log and record checks made of fire exits, emergency lighting, presence of fire fighting equipment etc. before each hire.

6. Prevention of Public Nuisance.

We shall

- Ensure that hirers understand the licensing hours and the importance of avoiding creating a public nuisance when leaving the premises.
- Ask them to make an announcement to that effect at the end of the evening.

7. Protection of Children from Harm.

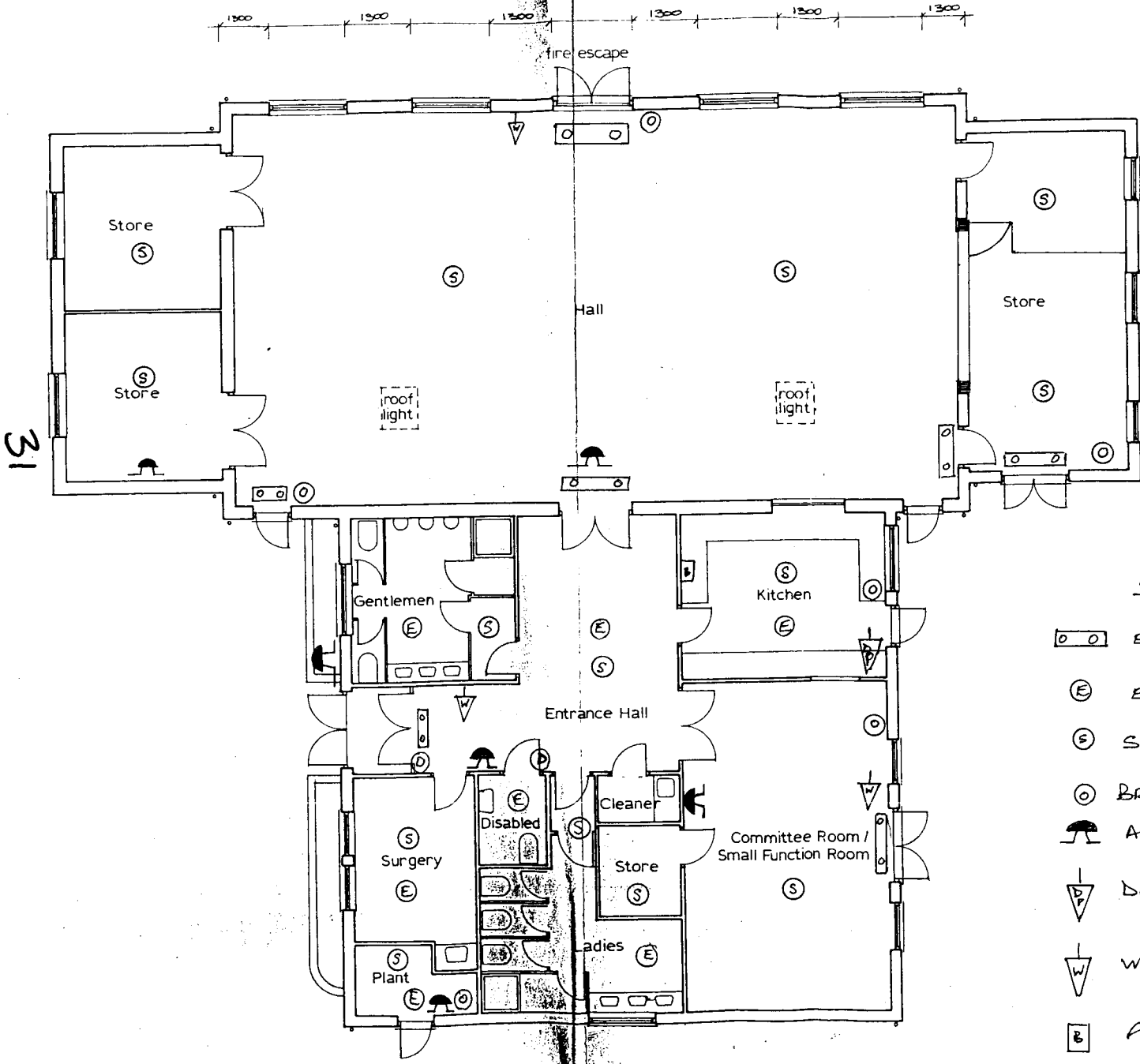
We shall

- Provide premises which are safe for the use of children as far as we can.
- Not serve alcohol to children under the age of 18, nor shall we allow children on the premises if we are showing a film whose age classification prohibits their presence, or if we are running a gambling entertainment. We have no plans to hold events of an “adult” nature and if we did, we would exclude minors.
- Provide adult supervision to minimize the risk of illegal drugs being brought into the premises and ensure that disruptive behaviour is not tolerated.

The hall is used for school events and a nursery so that appropriate safety standards are in place.

DAMERHAM VILLAGE HALL

JUNE 2005.



NOTES:

SINGLE DOORS 750mm WIDE
 DOUBLE DOORS 1500mm WIDE
 SCALE 1:100.

PLAN APPROVED
 19 JUL 2005
 NFDC
 LICENSING SERVICES

KEY TO SYMBOLS:

- EXIT DISPLAY LIGHTS. (EMERGENCY LIT.)
- EMERGENCY LIGHTING.
- SMOKE DETECTOR.
- BREAK GLASS FIRE EXIT.
- ALARM
- DRY POWDER FIRE EXTINGUISHER
- WATER FIRE EXTINGUISHER
- FIRE BLANKET.
- DISTRESS ALARM FOR DISABLED TOILET.



Addendum to the plan of the Damerham Village Hall.

Our existing licence covers Public Entertainment and this is often used in conjunction with an Occasional Licence for the sale of alcohol.

If in this situation, the Hall is used for dancing and the disco is set up at the right hand end of the hall as viewed on the plan, the bar is operated out of the store at the bottom left hand end of the hall, using a servery counter formed by the opening doors. The other stores are closed.

If food is provided this is prepared in the kitchen and served in the Small Function Room and Hall. Drink is consumed in the Hall, Small Function Room or Entrance Hall.

LICENSING
SERVICES

21 JUL 2005

RECEIVED

Parkfield
Damerham
Hants
SP6 3HQ

Licensing Services
New Forest District Council
Appletree Court
Lyndhurst
SO43 7PA

20 July 2005

Dear Sirs,

Village Hall Damerham: Licensing Act 2003 premises licensing variation application

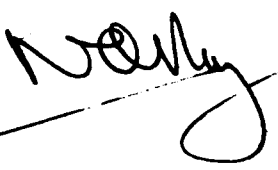
Since the new village hall was constructed a few years ago, the disturbance we suffer from events such as wedding receptions and parties with loud amplified music from discos or groups has increased significantly. It seems that no such event is complete without noise levels inside the hall that would almost certainly be illegal in a factory. Our property is opposite the village hall, some 40m away from the actual building, so I have no choice but to share the music with the attendees. Damerham is a small quiet village, so the noise from these events is far more obtrusive than it would be in a city-centre environment.

The hall provides a valuable service as a centre for many local activities and events; I have no wish to seek blanket restrictions that would curtail the peaceful use of the building for many different organisations and societies, nor do I have any views about the service of alcohol. However, if the entertainment licence is granted, I would like consideration to be given to the imposition of restrictions on the use of loud amplified music to a limited number of events per year, say 24, with a ban on loud events on Sundays. On the basis that "the polluter pays", I would also like to see the licence granted with the proviso that the soundproofing of the building should be improved significantly to reduce the noise pollution to, say 65dB(A) at 40m, a not over-demanding limit.

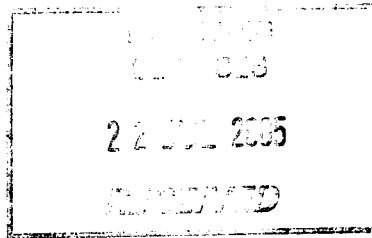
The village hall car park is totally inadequate when there is a large function, so parking on the road outside our property and in other areas adjacent to the building is the norm. Access to my drive is already restricted on occasions by thoughtless parking; there is also the increase the noise disturbance as people leave the event from directly outside my property.

I would be grateful if you consider my concerns when deciding whether to grant, amend or refuse the application.

Yours faithfully,


~~N A May~~

River's Edge, West Park Lane
Damerham, Fordingbridge
Hampshire SP6 3HB
Landline: 01725 518047
Mobile: 07917 301 331
siwhite@email.com



**CCTV and Licensing
Manager of Licensing services
New Forest District Council
Appletree Court
Lyndhurst SO43 7PA**

20th July 2005

Dear Sir/Madam

I live next door to Damerham Village Hall, and am writing to express possible reservations concerning its application for an extended licence.

The majority of events at the hall are no cause for concern. But occasionally, they can result in loud amplified music and raucous drunkenness spilling outside into the car park and the road until around midnight.

As I said, this is not the norm. My concern is that with an extended license, it may attract the kind of events that see it become the norm.

To be clear, I am not necessarily opposed to the licence, as it is not at all clear to me what its provision would entail. But if what it entails is more – and more frequent – late night drinking and sustained loud noise, then I would oppose it fairly strongly. Such things on a regular basis are better suited to towns and cities than (otherwise) quiet little villages, surely?

It may, of course, entail no such thing. I am certainly not trying to damage anyone's business, and I'm in favour of the Village Hall being used as much as possible. Just not as a nightclub.

What I seek, then, is your assurance that my fears are groundless.

I look forward to hearing from you.

Yours faithfully,

Simon White



Astarador

From: Bundy Riley [bundy.riley@btopenworld.com]
Sent: 02 August 2005 22:02
To: Licensing e-mail address
Subject: Damerham Village Hall licensing application

Dear Mr. Hetherington,

With regard to the application to renew and extend the existing license for Damerham Village Hall, we wish to object on the grounds outlined below.

The Village Hall is situated in the centre of the village in a residential area with a number of houses very close by. The Hall is already used extensively for a wide range of activities throughout the week and at weekends, both by the local community and for non-village based events. Fridays and Saturdays are particularly popular for events involving live entertainment, amplified music and the sale of alcohol, which in many cases generates considerable noise both during and after the event. Sundays are currently not used for events involving amplified music.

While we do not object to normal village use and enjoyment of the Hall, we believe that extending musical entertainment to include Sundays will cause a noise nuisance and adversely affect residents living in what is a small rural village. We therefore suggest that this extension is not included in the new license.

Please note that the Compasses pub, a few metres from the Village Hall, has also applied for an extension of license to allow musical entertainment on a regular basis. We would ask the licensing committee to take on board the potential cumulative effect of both applications on the peace of the village and its enjoyment by local people.

We hope you will seriously consider the points made above when determining this license application.

Yours sincerely

Bundy Riley and Nick Evans
1 The Terrace
Damerham

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<http://www.star.net.uk>
